



## 2017 ANCHOR INSTITUTION APPLICATION

### APPLICATION FORMAT AND REQUIREMENTS

**Please Note:** This grant application requests a cover sheet, application narrative, and supporting documents.

#### **Instructions**

- ✓ It is strongly recommended that applicants review the resource materials found on the Deaconess Foundation website prior to completing the application. Visit [our website](#) to review the [funding guidelines, resources](#) that informed development of our Theory of Change and [Frequently Asked Questions](#).
- ✓ Please answer all questions.
- ✓ Only include additional supplemental materials demonstrating approach to, or success of community engagement, policy development, advocacy or organizing efforts (i.e. change strategy/plan, theory of change, conceptual paper/graphic, press releases, policy briefs, articles, evaluations, etc.)
- ✓ When submitting your application, please include the name of the grant opportunity for which you are applying and your organization's name in the subject line of your email message. *For example: SUBJECT: "Anchor Grant – Coalition for Educational Justice"*

Please submit application materials electronically to [apply@deaconess.org](mailto:apply@deaconess.org) by 11:59pm CT on June 1, 2017.

I. Please complete the **(Modified) Missouri Common Grant Application Short Form** cover sheet attached to this document.

#### II. Application Narrative

In addition to the modified common grant short form, applicants should submit a narrative describing how your organization's mission, vision and strategy align with the Just for Kids Theory of Change and policy priorities to ultimately improve child well-being and address racial, structural, and systemic inequities for children in the St. Louis metropolitan area. Proposals that do not follow these guidelines will not be considered for funding.

In the narrative, please describe your funding request by addressing the following:

#### **Visionary Leadership and Exemplary Expertise**

- What makes your organization uniquely well-positioned to partner as an Anchor Institution to advance child well-being? Provide a few examples of recent policy, advocacy, or organizing achievements that will help us understand your successes to date and future vision or strategy in alignment with Deaconess policy priority areas (i.e. Early Childhood Education, Justice and Equity for Youth, Family Economic Mobility, or Comprehensive Health Care).
- Describe your organization's current strategy and top 3 to 5 priorities in relation to specific opportunities, challenges and risks anticipated for the next five to ten years of work.
- Provide the following information for each of your organization's current core projects/initiatives. Do not exceed ½ page for each project/initiative.
  - Project/Initiative name and description, including goals
  - Issue(s) and Disparities Addressed
  - Accomplishments (if applicable)

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### Diversity, Equity and Inclusion

- Please provide the racial/ethnic and gender demographics of your organization's staff and board.
- How does your work affect different racial/ethnic groups?
- How are the racial/ethnic groups most affected by your work represented in your organization's work?
- What results are you trying to achieve?

### Impact and Learning

- How does your organization measure its progress?
- How would you expect your organization to be different/changed as a result of being a Deaconess Anchor Institution?

### III. Financial and Supporting Documents

Please include the following supporting documents with your application as outlined below:

- ✓ Itemized FY 2017 Operating Budget (with actual expenses and revenues)
- ✓ IRS Determination Letter
- ✓ One paragraph biographies describing the background and qualifications of your organization's leadership and key team members
- ✓ List of Current Board Members with their Professional Affiliations
- ✓ Supplemental materials demonstrating your approach to, or success of community engagement, policy development, advocacy or organizing efforts (i.e. change strategy/plan, theory of change, conceptual paper/graphic, press releases, policy briefs, articles, evaluations, etc.)



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### 2017 ANCHOR GRANT APPLICATION COVER PAGE

Application Date:		Organizational Website:			
Applicant's Legal Name <small>(as shown on IRS Letter of Determination):</small>					
Doing Business As (if different from legal name):					
EIN #:					
Address:					
City:		State:		Zip Code:	
Telephone #:		Fax #:			
Executive Director/CEO:	<small>(Please include prefix and title)</small>	Phone #:			
		Email Address:			
Board Chair:		Phone #:			
		Email Address:			
Organizational Mission, Vision and Values:					
Geographic Area(s) and Population(s) Impacted:	<small>(Describe the specific geographic areas and populations (e.g. regions, counties, municipalities, cities, communities, localities or neighborhoods AND ages, race/ethnicity, income level, population size, etc.) that will be impacted by, and benefit from, this funding request)</small>				
Current Annual Organizational Budget:	\$	2016 Annual Organizational Budget	\$	Organization Fiscal Year:	/ / through / /
Tax Exempt Status/IRS Designation: (e.g. 501(c)(3), 501(c)(4), etc.)	<small>(Attach a copy of the IRS Letter of Determination- If there has been a name change, provide copies of the amended state certificate of incorporation and amended IRS Letter of Determination)</small>				
<b>Agreement</b> <i>I certify to the best of my knowledge, that all information included in this proposal is correct. The tax exempt status of this organization, or its fiscal agent, is still in effect. If a grant is awarded to this organization, then the proceeds of that grant will not be distributed or used to benefit any organization or individual supporting or engaged in unlawful activities. In compliance with the USA Patriot Act and other counterterrorism laws, I certify that all funds received from this funder will be used in compliance with all applicable anti-terrorist financing and asset control laws, statutes, and executive orders.</i>					

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**Signature, Executive Director** (or authorizing official on behalf of the organization)

\_\_\_\_\_  
**Date**

**Reserved Rights** Deaconess Foundation reserves the right to: accept or reject any or all applications submitted; request additional information from any or all respondents; and contact respondents to ensure full understanding of and responsiveness to the solicitation requirements.